



Kenowa Hills Public Schools
 VALUE. SUPPORT. EMPOWER.

BOARD OF EDUCATION

Committee of the Whole Work Session Preliminary Minutes

6:00 p.m., Monday, May 4, 2026

Kenowa Hills Administration Building

2325 Four Mile Road NW, Grand Rapids, MI 49544

I. Routine Business

- A. A committee of the whole meeting of the Board of Education was called to order at 6:00 pm at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids, MI.
- B. President LaBotz opened the meeting with a moment of silence.
- C. Members Present: Courtade, Hart, LaBotz, Roberts, Robinson and Turner are present. Superintendent Hopkins and Director Long are also present. Member Gustinis and Student Representatives Jaime Beke and Chay'ce Smith are absent.
- D. Motion by Hart supported by Robinson to approve the agenda. **Motion carries 6-0.**

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Recognition & Correspondence

- A. Recognition
 - 1. Acknowledgements of Donations to the District from three local businesses.
 - 2. School Family Appreciation Week - Superintendent Hopkins acknowledged the tireless efforts and actions of staff, noting this week will be recognized as School Family Appreciation Week.
- B. Correspondence - None
- C. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

RECOGNITION

CORRESPONDENCE

BOARD COMMUNICATION

III. Discussion/Information Item

- A. Marketing - Jacquelyn Burde from Galapagos Marketing provided an overview of the marketing that was accomplished this year and a proposal for addressing the marketing needs for the 2026-27 contract year.
- B. Office of Teaching and Learning - Director Dinkelman, Middle School English Language Arts Teacher Jennifer Fussman and High School English Teacher Lisa Botsford shared the recommendation from the secondary English Language Arts Department for the purchase of curricular materials for English 6, 7, 8, 9, 10, 11 & 12 based on their research and piloting of various materials.
 - 1. Middle School ELA Curriculum Materials Review and Recommendation
 - 2. High School ELA Curriculum Materials Review and Recommendation
- C. Finance - Director Long reviewed the financial materials from April. The Condensed Fund Statement will be provided at the upcoming Regular Meeting since bank statements for April were not received until today. A high level overview of the FY27 Kent ISD budget was also provided.
 - 1. April 2026 Check Register
 - 2. Investment Income
 - 3. FY2026-27 Kent ISD Budget
- D. Superintendent's Report
 - 1. Baseball/Softball Complex Dedication
 - 2. Alpine Skiing Co-op

MARKETING REPORT

OFFICE OF TEACHING & LEARNING

FINANCE

SUPERINTENDENT'S REPORT

E. Proposed Policy Additions/Revisions/Replacements/Deletions (First Reading)

POLICY REVISIONS

1. Bylaw 0100 - Definitions (Revised)

Board of Education
 Committee Meeting Minutes
 May 4, 2026
 Page 2

2. Policy 1410 - Staff Ethics (New)
3. Policy 1430/3430/4430 - Leaves of Absence (Revised)
4. Policy 2370.01 - Online/Blended Learning Program (Revised)
5. Policy 2418 - Sex Education (Revised)
6. Policy 3120.09/4120.09 - Volunteers (Renumbered/Rescind)
 Policy 8120.09 - Volunteers (Renumbered/Revised for Policies 3120.09/4120.09)
7. Policy 4210 - Staff Ethics (NEW)
8. Policy 5136 - Wireless Communications Devices (WCDs) (Replacement)
9. Policy 6320 - Purchasing (Revised)
10. Policy 6325 - Procurement - Federal Grants/Funds (Revised)
11. Policy 8402 - Emergency Operations Plan (Revised)
12. Policy 8500 - Food Services (Revised)
13. Policy 8655 - Specialized Transportation for Students with IEPs (NEW)

IV. Public Comment - No attendees provided comments.

PUBLIC COMMENT

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.

V. Action Items

A. Motion by Hart supported by Courtade to approve the Consent Agenda. **Motion carries 6-0.**

CONSENT AGENDA

1. April 20, 2026 Regular Meeting Minutes
2. April 28, 2026 Special Meeting Minutes
3. April 30, 2026 Special Meeting Minutes
4. April 2026 General Fund expenditures of \$1,245,292.01 using checks #86957 through 87150; Food Services Fund expenditures of \$20,963.90 using checks #12040 through 12156; 2024 Athletic Bond Series expenditures of \$1,560,977.15 using checks #98 through 106; Building and Site Bond Series III expenditures of \$685,801.89; Student Activity expenditures of \$18,691.78 using checks #97618 through 97640. Total expenditures for the month were \$3,552,203.22.

5. Certified Staff Personnel Recommendations

Retirements

- Joseph Acker, High School PE Teacher, (effective June 30, 2026)
- Jennifer Brandstatter, Alpine Elementary School Interventionist, (effective June 30, 2026)
- Shelly Kunst, Alpine Elementary School Interventionist, (effective June 30, 2026)
- Julie Mortimore, Alpine Elementary second grade teacher, (effective June 30, 2026)
- Diane Papranec, Alpine Elementary kindergarten teacher, (effective June 30, 2026)
- Jane Robrahn, Pathways Language Arts Teacher, (effective June 30, 2026)
- Jayne VanderKlok, Middle School and Pathways High School Resource Room Teacher, (effective June 30, 2026)
- James Voss, High School US History Teacher, (effective June 30, 2026)

Resignations

Trisha VanDyke, Central Elem Speech and Language Pathologist, (effective May 14, 2026)
Melissa Evans, Alpine Elementary STEM Teacher, (effective April 19, 2026)

Board of Education
Committee Meeting Minutes
May 4, 2026
Page 3

- B. Motion by Courtade supported by Hart to take action on the School Family Appreciation Day Resolution. Report #26-038. **Motion carries 6-0.**

VI. Future Items for Consideration

A. Future Meetings

1. 05/14/2026 5:00 pm Special Meeting- 2nd Round Interviews for Superintendent
2. 05/18/2026 6:00 pm Retirement Celebration and Regular Meeting @ High School
3. 05/26/2026 7:00 pm Pathways High School Graduation
4. 05/27/2026 7:00 pm Kenowa Hills High School Graduation
5. 06/08/2026 6:00 pm Budget Hearing and Committee of the Whole Meeting @ Admin Building

B. Go-Around

VII. Adjournment

- A. Seeing no additional agenda items, President LaBotz adjourned the meeting at 8:08 pm.

Respectfully submitted,

Melissa Courtade, Secretary

SCHOOL FAMILY
APPRECIATION DAY
RESOLUTION
REPORT #26-038

FUTURE MEETINGS

ADJOURNMENT