



Kenowa Hills Public Schools

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BOARD OF EDUCATION

Committee of the Whole Workshop Preliminary Minutes

6:00 p.m., Monday, May 5, 2025

Kenowa Hills Administration Building

2325 Four Mile Road NW, Grand Rapids, MI 49544

I. Routine Business

- A. A Committee of the Whole Workshop of the Board of Education was called to order at 6:00 pm at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids, MI.
- B. President LaBotz opened the meeting with a moment of silence.
- C. Members Present: Courtade, Hart, LaBotz, Roberts, and Robinson are present. Superintendent Hopkins, Assistant Superintendent Dinkelman and Director John Gilchrist are also present along with Student Representative Chay'ce Smith. Member Turner and Member Gustinis are absent, as is Student Representative Mya Gray.
- D. Motion by Hart supported by Courtade to approve the agenda. **Motion carries 5-0.**

II. Hearings & Correspondence

- A. Recognition - Superintendent Hopkins acknowledged with appreciation the individuals and businesses that have made donations to Kenowa Hills.
- B. Correspondence - None
- C. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

III. Discussion/Information Item

- A. Office of Teaching and Learning
 1. Bookworms Curriculum Materials Proposal - An elementary team presented their recommendation for a K-5 ELA curriculum purchase.
 2. Student Handbook Updates for 2025-26 School Year (First Reading)
- B. Finance
 1. April 2025 Check Register
 2. Condensed Fund Statement
 3. Investment Holdings
 4. Bond Fund Investment Income
 5. FY2025-26 Kent ISD Budget
- C. Recommended Policy Revisions/Deletions (First Reading)
 1. Bylaw 0.131.1 - Bylaws and Policies (Revision)
 2. Policy 2264 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Rescind)
 3. Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revision)
 4. Policy 2340 - Field and Other District-Sponsored Trips (Revision)
 5. Policy 5320 - Immunization (Revision)

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

CORRESPONDENCE

BOE COMMUNICATION

INFORMATION ITEMS

- 6. Policy 5330 - Use of Medications (Revision)
- 7. Policy 5330.01 - Epinephrine Auto-Injectors (Revision)
- 8. Policy 5350 - Student Health, Well-Being, and Suicide Prevention (Revision)
- 9. Policy 5460 - Graduation Requirements (Revision)
- 10. Policy 8320 - Personnel Files (Revision)
- 11. Policy 8640 - Transportation for Field and Other District-Sponsored Trips (Rescind)
- D. Kent ISD Board Election (First Reading) - Two incumbents are running unopposed for the two open seats on the Kent ISD Board.

IV. Public Comment - No attendees provided comments.

PUBLIC COMMENT

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.

V. Action Items

CONSENT AGENDA

- A. Motion by Courtade supported by Hart to approve the Consent Agenda. **Motion carries 5-0.**
 - 1. April 21, 2025 Regular Meeting Minutes
 - 2. April 2025 Check Register: General Fund expenditures of \$1,390,272.65 using checks # 84979 - 85169; School Lunch Fund expenditures of \$18,483.50 using checks #11261 through 11276; Debt Fund expenditures of \$825 using check #2; 2022 Building and Site Series expenditures of \$347,809.39 using checks #90 through 96; 2024 Athletic Bond Series expenditures of \$162,812.95 using checks #37-40; and Student Activity expenditures of \$10,972.78 using checks #97407 - 97424: Total expenditures totalled \$1,838,494.32.
 - 3. Certified Staff Personnel Report

VI. Future Items for Consideration

FUTURE MEETINGS

- A. Future Meetings
 - 1. 05/19/2025 6:00 pm Regular Meeting @ High School (includes Retiree Reception)
 - 2. 06/09/2025 6:00 pm Budget Hearing & Committee of the Whole Workshop @ Administration Building
 - 3. 06/18/2025 6:00 pm Special Meeting - Superintendent Evaluation @ Administration Building
 - 4. 06/23/2025 6:00 pm Regular Meeting @ Administration Building
 - 5. 08/11/2025 6:00 pm Committee of the Whole Workshop @ Administration Building
- B. Go-Around

VII. Adjournment

ADJOURNMENT

- A. Seeing no additional agenda items, President LaBotz adjourned the meeting at 8:22 PM.

Respectfully submitted,

Danielle M. S. Roberts, Secretary