



Kenowa Hills Public Schools
 VALUE. SUPPORT. EMPOWER.

BOARD OF EDUCATION
Committee of the Whole Meeting Preliminary Minutes
Monday, June 10, 2024 at 7:00 pm
Kenowa Hills Administrative Offices
2325 4 Mile Road NW, Grand Rapids MI 49544

I. Routine and Organizational Business

- A. President LaBotz called the Regular Meeting of the Kenowa Hills Board of Education to order at 7:47 p.m. at the Administrative Offices at 2325 Four Mile Rd NW, Grand Rapids, MI, 49544.
 - B. President LaBotz opened the meeting with a moment of silence.
 - D. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, and Robinson are present. Turner is absent. Superintendent Hopkins and Director Gilchrist are present.
 - E. Motion by Member Hart supported by Member Robinson to amend the agenda to add a discussion regarding Board communication standards. **Motion passes 6-0.** Item is added under Information Items, Letter E.
- Motion by Member Hart supported by Member Courtade to approve the amended agenda. **Motion passes 6-0.**

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Recognition
 - 1. Contributions to the District - Superintendent Hopkins acknowledged with appreciation the individuals who made a donation to the District.
- B. Correspondence - None
- C. Board District Communication - Members reported on various district events in which they participated.

RECOGNITION

THANK YOU LETTERS

BOE COMMUNICATION

III. Information Items

- A. Marketing - Jacqlyn Burde from Galapagos Marketing presented a brief overview the work they provided to the District during this school year and a proposal for continued work with the District during the 2024-25 school year. The Board will take action on the Marketing proposal at the Regular Meeting on June 24, 2024. Member Roberts stated she will abstain from voting on the marketing proposal due to conflict of interest as she is an employee of Galapagos Marketing.
- B. Finance - Director Gilchrist provided the finance items below for Board review. These will be action items at the June 24, 2024 Regular Meeting.
 - 1. May 2024 Check Register
 - 2. Condensed Fund Statement
 - 3. Investment Income
 - 4. Copier Replacement Recommendation
 - 5. FY2024 Changes
 - 6. FY2024 June Budget Amendment
- C. Office of Teaching and Learning - Superintendent Hopkins presented an overview of the following items that were prepared by the Office of Teaching and Learning. These will be action items at the June 24, 2024 Regular Meeting.
 - 1. 2024-25 High School Curriculum Guide
 - 2. K-12 Social Studies Curriculum Materials Purchase Recommendation

MARKETING

FINANCE

OFFICE OF TEACHING &
LEARNING

- D. Policy - Superintendent Hopkins presented an overview of the policies recommended for addition, revision or deletion as an action item at the June 24, 2024 Regular Meeting.
 - 1. Legal Opinion Regarding PO 0144.3 - Conflict of Interest
 - 2. Recommended Additions/Revisions/Removal
 - i. Policy 1240 - Evaluation of the Superintendent (Revision)
 - ii. Policy 2410 - Prohibition of Referral or Assistance (Rescind)
 - iii. Policy 2414 - Reproductive Health and Family Planning (Revision)
 - iv. Policy 2418 - Sex Education (Revision)
 - v. Policy 3220 - Professional Staff Evaluation (Technical Correction)
 - vi. Policy 6320 - Purchasing (Technical Correction)
 - viii Policy 6325 - Procurement Federal Grants/Funds (Technical Correction)
 - ix. Policy 6350 - Prevailing Wage (New)
 - x. Policy 6520 - Payroll Deductions (Revision)
 - xi. Policy 8390 - Animals on District Property (Technical correction)
 - xii. Policy 8800 - Religious/Patriotic Ceremonies and Observances (Revision)
- E. Board Communication - Member Hart seeks communication standards be developed as she noted a few instances where she felt like communication to the Board was lacking.

IV. Public Comment: one person made comments.

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.

V. Action Items

- A. Motion by Member Hart supported by Member Courtade to approve the Consent Agenda. **Motion passes 6-0.**
 - 1. May 20, 2024 Regular Meeting Minutes
 - 2. May 2024 Check Register: General Fund expenditures of \$1,558,206.02 using checks 82496 through 83137; Payrolls of May 3, 17, and 31; School Lunch Fund expenditures in the amount of \$31,174.64 using checks 11134 through and including 11147; 2010 Qualified School Construction Bond Funds in the amount of \$3,250.00 using checs 1 and 2; 2020 Series II Bond Funds in the amount of \$500 using check number 2; Capitol Project Funds in the amount of \$30,625 for check number 9; 2022 Building and Site Bond Funds in the amount of \$1,117,357.42 using checks 35 through and including 38; and Student Activity Funds in the amount of \$22,775.09 with checks through and including 97170-97197.
 - 3. Certified Staff Personnel Report
 - 4. 2024-25 MHSAA Membership Resolution
- B. Motion by Member Hart supported by Member Courtade to approved the proposed millage rates for non-home operating and debt millage levies for the 2024 tax year. Report #24-038. **Motion passes 6-0.**
- C. Motion by Member Courtade supported by Member Gustinis to authorize the Purchase of Real Property as outlined in the resolution. Report #24-039. **Motion passes 6-0.**
- D. Motion by Member Courtade and supported by Member Roberts to go into closed session to consider Bargaining Preparations under M.C.L. 15.268§8c. Secretary Courtade took a roll call vote.

CONSENT AGENDA

TAX RATE REQUEST
REPORT #24-038

PURCHASE OF REAL
PROPERTY
REPORT #24-039

MOTION TO GO INTO
CLOSED SESSION

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade.	Y	___	___	Hart	Y	___	___	Roberts	Y	___	___	Turner	___	___	A
Gustinis	Y	___	___	LaBotz	Y	___	___	Robinson				A	___	___	___

The Board went into closed Session at 10:35 p.m.

The Board came out of closed session and resumed open meeting at 11:22 p.m.

CLOSED SESSION

VII. Future Items for Consideration

A. Future Meetings

1. 06/24/2024 6:30 pm Regular Board Meeting - Administration Building
2. 08/12/2024 6:30 pm Committee of the Whole Workshop – Administration Building
3. 08/26/2024 6:30 pm Regular Board Meeting – Administration Building
4. 09/09/2024 6:30 pm Committee of the Whole Workshop – Administration Building
5. 09/23/2024 6:30 pm Regular Board Meeting – Middle School Large Group Instruction Room

B. Go Around

VIII. Adjournment

- A. Seeing no additional agenda items, President LaBotz adjourned the meeting at 11:26 p.m.

Respectfully submitted,

Melissa Courtade, Secretary

FUTURE MEETINGS

GO AROUND

ADJOURNMENT