



Grant Application Instructions 2020-21

How To Apply:

- 1) Fill out required sections of the [Google Form](#) and attach documents/links that might be useful to the grant committee.
- 2) Submit the Google Form and send relevant attachments to: kenowahillsef@googlegroups.com.
- 3) You will receive notification whether your grant is approved or denied prior to December 31, 2020..

Our Mission:

To engage our community in fundraising with a goal to enhance educational opportunities that benefit students at Kenowa Hills.

Please read the following prior to submitting a grant application:

Many factors are considered in reviewing grant applications, but the KHEF Board will generally look more favorably upon grants that:

- Are creative and innovative in nature
- Include items that can be used more than one year
- Are new start-up programs
- Impact a large number of learners

The KHEF Board prefers NOT to approve grants involving:

- Transportation
- Substitute teachers
- Consumables items (food, snacks), t-shirts and prizes
- Furniture

Additional notes to consider:

- Please submit a detailed, itemized budget with your grant
- It may be helpful for the board to know if parts of your grant might be considered “optional” when a full grant is not possible and partial grant money may be available
- Ideally, grants awarded in December 2020 are to be used in 2021
- Changes to your grant after approval are not acceptable
- Any unused funds will be returned to the foundation

- Applications are due October 31
- Grant recipients are expected to submit an [Evaluation Form](#) after implementing their funded project—complete with multimedia submitted to: kenowahillsef@googlegroups.com.

****Exceptions can be made at the discretion of the KHEF Board***

****All Grants must have prior approval of your building principal. Grants that are technology related must also be approved by the KHPS Technology Department.**

If you have any additional questions or comments, please contact us at:

kenowahillsef@googlegroups.com