

School Emergency Drills
Documentation Form

<u>Type of Drill</u>	<u>Time of Drill</u>
<input type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill (3 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Kenowa Hills Public Schools ECC

Date of drill: 3/23/2023 Time drill was held: 2:30 PM (pm/am)

Exact time required to evacuate/shelter/secure: 5 mins.

Total participants: 164

Remarks: Went okay!

This report is for emergency drill # 8 for school year 2022-2023

Name of person conducting drill: Luke Scholten

Title of person conducting drill: Director of Early Childhood and Special Education

Signature of person conducting drill: *Luke Scholten*

Drill Was ***Coordinated*** With:

County/Local Emergency Management Coordinator or designee
Name & Title Jack Stewart-County Emergency Coordinator

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Officer Mitchal Harkema

OR

Fire (fire chief or designee)
Name & Title _____