

KENOWA HILLS

Community Ed 4-Year-Old
PRESCHOOL



Example of Daily Schedule

8:45/12:15	Drop off Free choice of table activities: manipulatives, puzzles, coloring/drawing/cutting, books, fine motor activities
9:00/12:30	Large Group: calendar time, show & tell, songs, story, class meeting
9:20/12:50	Small group rotation: Reading readiness, math games, fine motor skills: crafts/painting/play dough, Handwriting Without Tears, blocks, etc.
10:20/1:50	Free Choice Centers: Dramatic play, blocks, playdough, toys, games, cars and trains, crafts, puzzles
10:30/2:00	Clean-up, Story, Snack
10:50/2:20	Outside Play
11:05/2:35	Wrap Up & Review/ Song
11:15/2:45	Dismissal

Specials

*Library	Tuesday	10:00/1:30
**Gym	Wednesday	10:45/2:15

* Children may only have one book checked out at a time. Please return the library book each week so your child can check out a new book.

** Gym class is mostly during the winter months, or when we are unable to go outside due to the weather.

Drop Off/Pick Up Procedures

Morning drop off is from **8:35-8:45**; afternoon drop-off is from **12:05-12:15**. During drop off, you will pull up to the sidewalk in front of the office and a teacher will come and take your child from your vehicle into the building; groups of children will be escorted to the classroom. Children are required to wear a mask as they enter the building.

Pick up is at **11:15** and **2:45**. As you arrive at school, pull up to the sidewalk in front of the office and a teacher will bring your child to your vehicle. ***PLEASE HAVE A PICTURE ID READY*** to show the teacher. You are responsible for putting your child safely in his/her car seat.

Please be patient and understanding during pick-up and drop-off. These procedures will take a bit of time, especially at the beginning of the year. The safety of every child is our greatest concern and priority.

Snack

We will enjoy a 10-15 minute snack time each day. This time gives us an opportunity to relax, socialize with friends, work on manners, and have something nutritious to boost our brain power. The children will take turns providing snack for the class on a rotating basis. Please send a healthy snack and napkins on your child's snack day. Some ideas include fruit, veggies, pretzels, crackers, cheese cubes, pudding, dry cereal, Jell-o, applesauce, etc. Homemade snacks and candy are not allowed. The children will have the option of 2% white milk, provided by the school, or water. ***Please do not send juice to school.***

If your child has a food allergy, please notify me in writing or by e-mail. I also ask that you send a snack for your child that may be kept in the closet for days when a snack is brought that your child is unable to eat.

Outdoor Recess

Outdoor recess provides a great opportunity to develop large motor skills, enjoy active play and games with friends, exercise & burn energy, and simply enjoy nature. We attempt to go outside every day in the fall and spring, and one or two days/week in the winter. Please be sure your child has appropriate outdoor clothing, especially in the winter months. We prefer mittens over gloves, as it is difficult for most children to put on gloves. Please be sure all items are labeled with your child's name.

Masks

At this time, the children are required to wear a mask when they are in common areas of the school – hallways, restrooms, library, office, etc. It is not required for the children to wear a mask in the classroom. If you prefer that your child wear a mask while in the classroom, we will provide reminders and encouragement for your child to keep the mask on, however we are not allowed to put the mask on your child.

Communication

Open communication between parents and teachers provides the best education possible for children. Newsletters will be e-mailed at the beginning of each month, with frequent updates & reminders sent throughout the month. Please check your e-mail daily so you do not miss any important information or reminders.

Student progress reports are sent home in November and March/April. Parent conferences will be held in the spring.

Please feel free to contact me anytime by e-mail (dkoning@khps.org) or phone (647-0910 ext.3233) if you have a question or concern. It's going to be an awesome year, and I am looking forward to being your partner in education as your child learns, matures, and grows in preschool.

Star Student

Every child is a star, and they will look forward to their “Star Student” day in preschool! Monthly calendars will come home to the children assigned as Star Students for that month. Your child is asked to bring a **healthy snack** for the class on his/her Star Student day. On this special day your child will also enjoy many privileges and responsibilities that include calendar helper, line leader, snack helper, bell ringer, and teacher helper. Your child is also allowed to bring a Show & Tell on this day. I guarantee your child will be counting down the days until his/her Star Student day!

Birthdays

We enjoy celebrating birthdays; it is a wonderful opportunity to show your child how special he/she is to us. Birthday treats are welcome, but I ask that you ***do not send cake or full size cupcakes***, as these items can be extremely messy and require a large amount of cleanup time. Better options to consider for birthday treats include cookies, doughnut holes, muffins, mini cupcakes or a small treat or token to be sent home.

Volunteer Opportunities

Currently, volunteer opportunities at school are not possible. However, there are things you can do from home if you would like to support the classroom. We appreciate help with our Scholastic flyers once a month, and welcome help in planning crafts/activities for our classroom parties. Sadly, parents will not be able to attend parties this year.

Folders

Please check your child’s folder daily and remove any papers. Almost all of my communication is done through e-mail, but there will be occasional information from the office.